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**Att: Art Department**

Dear Supervisors & Design Team Members:

This past weekend I was mysteriously called out of the blue, to come and visit San Jose Magazine on a casual basis. On Saturday October 1st, the Art Director for San Jose Magazine took me on a tour of the establishment, and the entire company's art department, which was very impressive and an eye-opener. They mentioned to me that they have seen my work, from word of mouth, and reviewed all my skills and talents, that they viewed on my website, which made them very impressed with my extensive knowledge. After the tour and interview process, they offered me a salary of \$43,500/yr plus benefits. This is an opportunity that I feel I should not pass up to further my career in search for high-end design and creative development. My title would be the Production Artist/Creative Specialist for San Jose Magazine and my duties will include design and production of ads, editorial and marketing materials to produce and promote the magazines, but as me being a professional about all situations, I will like to offer you the opportunity to match that offer, and continue me being part of the Excelligence Art Department Team. I feel that my skills and talents are worth the offer, and if you decide to match it, then I will know that my talents are appreciated here at Excelligence. If the offer is decided to NOT be matched, then I'm sorry to say, then this letter is to be considered as my 2 week notice, as I will move onto a new company and explore my options.

My experiences at Excelligence have been nothing but great (with a few downsides I might add), but if there is no room in the budget to advance my pay to \$43,500/yr (base), then my time here at the company has to come to an end, and the new opportunity has to be taken. This has come as a shock to me as well, and I had no idea that my talents have spread to other sectors of the area, as well as Silicon Valley.

Please do not take anything that I have stated the wrong way, all I am doing is build my future, career, and most importantly provide for my family. I consider each and everyone here at Excelligence as part of my family, and hold nothing but respect for my entire team.

Please note, that each member of the Art Department will receive a version of this letter, but it will not disclose my offered pay. Please keep that confidential, and only among the people that "need to know".

Sincerely

**Marek T. Piecyk**  
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